



GROTTO BAY

BEACH RESORT BERMUDA

11 Blue Hole Hill, Hamilton Parish FL 04, Bermuda
441-293-8333 | www.grottobay.com



Event Space Inquiry

1. CONTACT INFORMATION

Contact Name _____

Company Name _____

Phone _____ Email _____

Address _____

2. EVENT INFORMATION

Event Type (Select all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Team Meeting | <input type="checkbox"/> Christmas Party |
| <input type="checkbox"/> Board Meeting | <input type="checkbox"/> Cocktail Reception |
| <input type="checkbox"/> Conference / Convention | <input type="checkbox"/> Social Event |
| <input type="checkbox"/> Corporate Dinner | <input type="checkbox"/> Other _____ |

Event Date _____

Alternative Date _____

Event Time _____

Number of Guests _____

3. PREFERRED LOCATION (Select all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Oleander | <input type="checkbox"/> Panorama |
| <input type="checkbox"/> Bayside | <input type="checkbox"/> Palmetto |
| <input type="checkbox"/> Hibiscus East | <input type="checkbox"/> Honeymoon Beach |
| <input type="checkbox"/> Hibiscus Private Dining | <input type="checkbox"/> Main Lawn |

4. EVENT SETUP STYLE (Select one)

- | | |
|---|--|
| <input type="checkbox"/> Conference | <input type="checkbox"/> U-Shape |
| <input type="checkbox"/> Classroom | <input type="checkbox"/> Hollow Square |
| <input type="checkbox"/> Theatre | <input type="checkbox"/> Crescent |
| <input type="checkbox"/> Banquet Rounds | <input type="checkbox"/> Cocktail |
| <input type="checkbox"/> Banquet Long | |

5. VENDOR SERVICES NEEDED (Select all that apply)

- | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |  |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. BRIEF DESCRIPTION OF YOUR EVENT

7. ESTIMATED BUDGET

\$ _____

